

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Recreation Grounds and Properties Committee

92 High Street
HEATHFIELD
EAST SUSSEX
TN21 8JD
(01435 865700)

19 February 2008

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 26 FEBRUARY 2008 at 7.30 p.m.**

Yours faithfully

Diana Francis
Clerk to the Council

A M E N D E D A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

1. Apologies for Absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
3. To receive and sign the Minutes of the meeting held on Tuesday 27 November 2007 (previously circulated)
4. Matters Arising:-
5.
 - a) To consider Budgetary Control Report for Recreation Grounds and Properties Committee as at 31 January 2008 (attached herewith)
 - b) To approve list of emergency maintenance works as at 19 February 2008 (attached herewith)
6. Reports on Recreation Grounds and Properties as follows:
 - a) Lucas Hall, Waldron – emergency exit doors need repairing/replacing (verbal report)
 - b) Punnetts Town Recreation Ground and Village Hall
 - lease
 - emergency remedial works to surface of car park (approximately £450)

- c) Tower Recreation Ground
 - d) Cade Street Memorial Ground
 - e) Hardy Roberts Playing Fields
 - report of Site meeting with Rugby Club, Bowls Club and Tennis Club on 22 February 2008
 - lease of rugby pavilion and licence to occupy for all clubs – report attached
 - f) Leeves Common Play Area – Youth Shelter proposal – report to follow
 - g) Sheepsetting Lane Recreation Ground and Heathfield Community Centre
 - Letter requesting use of Playing Fields at Heathfield Community Centre on 14 June 2008 (copy attached)
 - Stage lights – Quote received from Spectrum Lighting (copy attached)
 - Response from PCT re Football Club proposals (copy of letter attached)
 - Use of pitch by U7 Heathfield Hurricanes – 30 March 2008 (copy email attached)
 - Use of Playing Fields at Heathfield Community Centre on 28 June 2008 by Heathfield Rotary Club (copy letter attached)
 - Use of Playing Fields at Heathfield Community Centre for use by Heathfield schools on Friday 25 April 2008 (copy letter attached)
 - h) Waldron Recreation Ground
Cattam Pavilion - insurance

Waldron Recreation Ground Management Sub-Committee – to ratify the appointment of Mrs Plant as a member of this Sub-Committee

Minutes of Waldron Recreation Ground Management Sub-Committee on 30 January (attached)
 - i) Jubilee Park – drainage works completed
 - j) Skatepark
 - Letter from WDC re: lease of Skatepark (copy attached)
 - Competition/exhibition at Le Marché
7. Land at Punnetts Town – use of land for bee-keeping – copy of email attached from Mrs Cattel-Killick

8. Bus shelters (no matters reported)
9. General works contract – report attached
10. Matters raised by Councillors (previously notified)
11. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda
12. Risk Management :-
 - a) to review risk list (copy attached) and
 - b) to consider effects (if any) of decisions taken at the meeting
13. Date, Time, Place of Next Meeting – **Monday 12 May 2008** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.