

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Finance & General Purposes Committee

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
Tel 01435 865700

1 December 2009

Dear Sir/Madam

Your attendance is requested at a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 8 DECEMBER 2009 at 7.30 p.m**

Yours faithfully

Mrs D M Francis
Clerk to the Council

A G E N D A

1. Apologies for absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct.
3. To receive and sign Minutes of the Meeting held on 29 September 2009 (previously circulated)
4. Matters Arising
5. To consider requests for grant applications – copies attached

Friends of All Saints Church, Old Heathfield	-	£6,000.00
Heffle Cuckoo Fair (Friends of Demelza Hospice Care For Children)	-	no sum identified
Mediation+	-	£830.00
Wealden, Eastbourne and Lewes MIND	-	£200.00 -
WITHDRAWN – letter to follow		
Anchor Staying Put	-	£1,000.00
6. To agree FGP budget for 2010/2011 financial year – papers attached.
 - a) copy of application for annual grants

Heathfield Partnership	-	£8,500	(submission attached)
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 - b) Proposed budget (papers attached)
7. To consider Budget and Precept requirement for the Parish Council for the financial year ending 31 March 2011 for approval at full Council on 12 January 2010 (papers attached)

8. Internal Audit – report attached
9. Update from Heathfield Partnership (copy attached)
10. Office Matters – report to follow
11. To review Financial Regulations (copy attached) and Standing Orders (to follow)
12. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda.
13. Matters raised by Members previously notified
None received
14. Risk Management:-
 - a. to review risk list (copy attached) and
 - b. to consider effects (if any) arising from items on the Agenda
15. Date, Time and Place of Next Meeting **Tuesday 16 March 2010** at 7.30 p.m., in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.
16. Exclusion of public and press - to resolve that the public and press be excluded from the meeting during discussion of item 17 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
17. Staffing Matters – report attached