

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the Burial Grounds Committee

92 HIGH STREET
HEATHFIELD
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26 February 2008

Dear Sir/Madam

Your attendance is requested at a meeting of the BURIAL GROUNDS COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **MONDAY 3 MARCH 2008 at 7.30 pm.**

Yours faithfully

Diana Francis
Clerk to the Council

**Members of the public will have an opportunity to
speak to the Committee at 7.30 pm**

A G E N D A

1. Apologies for Absence
2. Disclosures of interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct.
3. To receive and sign the Minutes of the meeting held on 3 December 2007 (previously circulated)

4. Matters Arising:-
5. St. Bartholomew's Burial Ground
 - (i) Ghyll Garden feature – verbal update
 - (ii) Overhanging trees – report attached
 - (iii) Burial Ground Inspection verbal report – 26 February 2008
 - (iv) To approve the removal of the Yew tree stump (quote to follow)
 - (v) To approve adding extra grit to the path leading from the seat to the kissing gate (quote to follow)
 - (vi) To approve the removal of grass around the base of the Ghyll Garden feature and to add shingle and metal edging (quote to follow)
6. Burial Grounds General – To receive verbal reports if any
 - (i) Old Heathfield - letter from Old Heathfield Parochial Church Council (copy attached)
 - (ii) Waldron
7. War Memorials:-
 - (i) Waldron – verbal update
 - (ii) Cade Street
8. To approve list of urgent works since last meeting
 - (i) To approve list of emergency maintenance works as at 26 February 2008 (attached herewith)
9. Matters raised by Councillors having been previously notified - None received.
10. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda
11. Risk Management –
 - a) to review risk list (copy attached) and
 - b) to consider effects (if any) of decisions taken at the meeting
12. Date, Time and Place of Next Meeting – **Monday 9 June 2008** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.