

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

To: Chairman and Members of the Council

92 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
Tel: 01435 865700

<b>PLEASE NOTE REVISED DATE OF MEETING</b>
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11 January 2010

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 19 JANUARY 2010** at 7.30 p.m.

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Disclosure of interests in matters on the Agenda
5. To receive and sign Minutes of the Council Meeting held on Tuesday 10 November 2009 (attached herewith)
6. Matters Arising
7. CCTV for Heathfield - verbal update
8. Report of Chairman

12 November 2009	Wealden Citizens Advice AGM
21 November 2009	Heathfield Choral Society – Eternal Light
24 November 2009	Cross in Hand School New Walking Bus
28 November 2009	Heathfield Christmas Lights switch on
11 December 2009	Wealden Citizens Advice Training Day
12 December 2009	Opening of the new Heathfield Skatepark
13 December 2009	Reunion of Friends at the Union Church
9. Clerk's Report  
Correspondence List as at 5 January 2010 (attached herewith)

10. Councillors' questions (to raise matters of interest only)
11. To receive and approve Reports of Committees as follows:-
  - a. Finance and General Purposes – Minutes of meeting held on 8 December 2009 (previously circulated). Minutes of Policy and Consulation Sub-Committee held on 4 January 2010 (unadopted) (to follow)
  - b. Highways, Planning and Street Lighting - Minutes of Meetings held 9 & 23 November, 14 December 2009 (previously circulated) and 4 January 2010 (unadopted) (to follow).
  - c. Burial Grounds – Minutes of meeting held on 30 November 2009 (unadopted) (to follow)
  - d. Recreation Grounds and Properties – Next meeting 16 February 2010  
Waldron Recreation Ground Management Sub-Committee held on 28 October 2009 (previously circulated). Next meeting scheduled for Wednesday 20 January 2010

**Note to Members: The Council is asked to adopt these Minutes by formal Resolution**

12. To review the Council's Risk Policy and Committee Risk Lists (please see note attached)
13. To appoint internal Auditor – report attached
14. List of payments made by the Parish Council for the period 1 to 30 November 2009 (to follow)
15. Representation on outside Bodies – to appoint new representative to Wealden District Association of Local Councils (following resignation from Mrs Plant)
16. To adopt Standing Orders and Financial Regulations as reviewed by Financial and General Purposes Committee – (please see note attached)
17. To consider Council's budget and Precept requirements for the 2010/2011 financial year as recommended by Finance and General Purposes Committee (report attached)
18. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
19. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.
20. To consider Motions  
(None received)

**Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council**

21. Date Time and Place of Next Meeting – **Tuesday 9 March 2010** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.