

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Recreation Grounds and Properties Committee

92 High Street  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
(01435 865700)

9 February 2010

0Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 16 FEBRUARY 2010 at 7.30 p.m**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

1. Apologies for Absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
3. To receive and sign the Minutes of the meeting held on 2 November 2009 (previously circulated)
4. Matters Arising
5. To approve Budget Monitoring Report as at 31 January 2010 (copy attached)
6. To approve list of emergency and works additional to contract as at 31 December 2009 (copy attached)
7. Reports on Recreation Grounds and Properties (report attached)
  - a) Lucas Hall, Waldron
  - b) Punnetts Town Recreation Ground and Village Hall – extension to lease – minute to confirm
  - c) Tower Recreation Ground –  
Email received from Mr Boniface  
Football Street League
  - d) Cade Street Memorial Ground

- e) Broad Oak Recreation Ground – verbal update on proposed new equipment
  - f) Hardy Roberts Playing Fields – verbal report on lease and entrance to play area
  - g) Leeves Common Play Area - Request for Parish Council to act as accountable body for grant purposes – (guidance attached)
  - h) Sheepsetting Lane Recreation Ground – verbal report on proposed play day 11 August 2010
  - i) Heathfield Community Centre  
  
New crockery (report)  
  
To consider raising the hiring fees at Heathfield Community Centre (brought forward from April 2009) - report
  - j) Waldron Recreation Ground  
  
Cattam Committee – request for share of lease income from Lucas House (refer to meeting of WRG Trustees)  
  
Waldron Recreation Ground Management held on 20 January 2010 (minutes attached)  
  
To ratify the emptying of the septic tank at a cost of £173.63  
  
To consider extending the car park at Waldron – suggested site visit  
  
To consider the provision of replacement security lighting at the Lucas Hall Pavilion (report attached)
  - k) Jubilee Park
  - l) Skatepark - verbal update on Lease
8. Grounds Maintenance Contract – renewal as from 1 May 2010
  9. Licence to Occupy – verbal report
  10. Land at Punnetts Town – possible lease – first registration work continuing
  11. Land at Theobalds Green – verbal report
  12. Allotments
  13. Seats, Litter Bins and Bus Shelters  
Request for new bus shelter (approximate cost £4,000) in Station Road
  14. Darch's Wood
  15. Mill Road Public Conveniences
  16. Matters raised by Councillors (previously notified)

17. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda

18. Risk Management

to consider effects (if any) of decisions taken at the meeting

19. Date, Time, Place of Next Meeting – **Tuesday 27 April 2010** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.