

HEATHFIELD AND WALDRON PARISH COUNCIL

To: Chairman and Members of the Council

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
Tel: 01435 865700

4 May 2010

Dear Sir/Madam

Your attendance is requested at the Annual General Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 11 MAY 2010** at 7.30 p.m.

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Election of Chairman and Vice-Chairman (Nominations in writing prior to the meeting please)
5. Disclosure of interests in matters on the Agenda
6. To receive and sign Minutes of the Council Meeting held on Tuesday 9 March 2010 (unadopted) (previously circulated) and the Annual Parish Assembly held on Tuesday 13 April 2010 (unadopted) (attached herewith)

7. To receive the Chairman and Vice-Chairman's Declaration of Acceptance of Office
8. To confirm delegated powers to Committees and adopt Standing Orders
9. Matters Arising
10. Appointment of Parish Council representatives on Outside Bodies :-
(Current/previous representative shown in italics)

Emergency Co-ordinator – *Mr A Baker*

Emergency Co-ordinator – Assistants – *Mrs D Kentish-Barnes and Mrs V Oakes*

Mr B Wood and Mrs L Plant are willing to be assistant radio co-ordinators

Heathfield and Waldron Twinning Association – *Mr P Newnham*

The Heathfield Charities – *Mr P Newnham and Mrs V Oakes*

The Heathfield Partnership – *Mr P Newnham and Mrs A Muddle*

The Safer Wealden Partnership – *Mrs J Holmwood*

Tree Warden – *Mr R Wood*

Uckfield Citizens Advice Bureau – *Mr P Newnham*

Wealden District Association of Local Councils – *Mr R H Smith*

and *Mrs P Clark*

Local Action Team – *Mrs P Clark*

Hardy Roberts Playing Fields Association – *Mrs L Plant and Mr P Newnham*

Cross in Hand Village Hall – *Mr P Newnham and Mrs A Muddle*

Punnetts Town Village Hall Committee – *Mrs P Clark and Mr R Davis*

Goward Hall Management Committee – *Mr R Davis*

Heathfield and Waldron Millennium Green – *Mrs L Plant*

Lucas Hall Shadow Management Committee – *Mr J Chambers*

The Cattam Project – *Mr J Chambers*

11. Chairman's Report

- 6 April 2010 - Tomorrows People
- 15 April 2010 - Broad Oak Speed Limit meeting with ESCC
- 24 April 2010 - Escort Dame Heffle to the Cuckoo Fair, Cade Street
- 28 April 2010 - HAPI AGM
- 29 April 2010 - ESCC Meeting re High Street regarding Gas and EDF
- 7 May 2010 - Cross in Hand Amenities Society AGM

Vice-Chairman's Report

- 27 March 2010 - Parish Council hosting meeting with Chamber of Trade and MP's Charles Hendry and Greg Barker re Vision for Heathfield

12. Clerk's Report

- Correspondence List as at 4 May 2010 (attached herewith)

13. Councillors' questions (to raise matters of interest only)

14. To receive and approve Reports of Committees as follows:-
- a. Finance and General Purposes – Minutes of Meeting held 16 March 2010 (unadopted) (previously circulated)
 - b. Highways, Planning and Street Lighting - Minutes of Meetings held 15 and 29 March 2010, 12 and 26 April 2010, (previously circulated).
 - c. Burial Grounds – Minutes of the meeting held on 8 March 2010 (unadopted) (attached herewith).
 - d. Recreation Grounds and Properties – Minutes of meeting held on 27 April 2010 (unadopted) (to follow).

Note to Members: The Council is asked to adopt these Minutes by formal Resolution

- 15. List of payments made by the Parish Council for the period 1 January to 31 March 2010 (attached herewith)
- 16. To approve the published accounts for the 2009/2010 financial year, including Sections 1 and 2 and 4 of the Annual Return (to follow)
- 17. To consider Members' Allowances (report from the Wealden Remuneration Panel attached)
- 18. SALC – Letter regarding cheque for funds from LAA Reward Grant (copy attached)
- 19. Heathfield Carnival - Participation
- 20. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
- 21. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.
- 22. To consider Motions
(None received)

Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council

- 23. Date Time and Place of Next Meeting –**Tuesday 6 July 2010**, at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.