

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the
Recreation Grounds and Properties Committee

92 High Street
HEATHFIELD
EAST SUSSEX
TN21 8JD
(01435 865700)

25 May 2010

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 1 JUNE 2010 at 7.30 PM or upon rising of joint Burial Grounds/Recreation Grounds and Properties meeting**

Yours faithfully

Diana Francis
Clerk to the Council

A G E N D A

An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)

1. Appointment of Chairman and Vice-Chairman – nominations to be taken at the meeting
2. Apologies for Absence
3. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
4. To receive and sign the Minutes of the meeting held on 27 April 2010 (previously circulated)
5. Matters Arising
6. To approve Budget Monitoring Report as at 30 April 2010 (copy attached)
7. To approve list of emergency and works additional to contract as at 30 April 2010 (copy attached)
8. Reports on Recreation Grounds and Properties
 - a) Lucas Hall, Waldron – verbal report regarding Lucas House
To report Waldron Recreation Ground Management Sub Committee meeting re-scheduled from 19 May to 30 June 2010
 - b) Punnetts Town Recreation Ground and Village Hall
Summer Fete – 19 June 2010
 - c) Tower Recreation Ground
Request from Football Club (copy attached)
Site meeting

- d) Cade Street Memorial Ground
 - e) Broad Oak Recreation Ground
New play equipment at Broad Oak – verbal update
 - f) Hardy Roberts Playing Fields
To ratify the purchase of play equipment at Hardy Roberts
To consider the quote from C&E Davis for installation (copy attached)
 - g) Leeves Common Play Area – funds from Wealden District Council requested – Bank Accounts
 - h) Sheepsetting Lane Recreation Ground
 - i) Heathfield Community Centre
Vehicular access to rear of building
 - j) Waldron Recreation Ground
 - k) Jubilee Park – verbal report
 - l) Skatepark – to ratify the installation of an additional litter bin
9. Licence to Occupy – verbal report
 10. Darch's Wood – To consider carrying out a Tree Survey
 11. Land at Punnetts Town – possible lease – first registration work continuing
 12. Land at Theobalds Green – verbal report
 13. To consider raising the charges for allotments from £10.00 to £12.00 per year as from 1.4.2011
 14. Seats, Litter Bins and Bus Shelters
 15. Mill Road Public Convenience
 16. Matters raised by Councillors (previously notified)
 17. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda
 18. Risk Management
to review risk list (copy attached) and
to consider effects (if any) of decisions taken at the meeting
 19. Date, Time, Place of Next Meeting – **Tuesday 20 July 2010** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.