

HEATHFIELD AND WALDRON PARISH COUNCIL

TO: Chairman and Members of the Burial Grounds Committee

92 HIGH STREET
HEATHFIELD
EAST SUSSEX
TN21 8JD
TEL 01435 865700

8 June 2010

Dear Sir/Madam

Your attendance is requested at a meeting of the BURIAL GROUNDS COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **MONDAY 14 JUNE 2010 AT 7.30 PM**

Yours faithfully

Diana Francis
Clerk to the Council

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| <p>Members of the public will have an opportunity to speak to the Committee at 7.30 pm</p> |
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A G E N D A

1. Appointment of Chairman and Vice-Chairman – nominations to be taken at the meeting
2. Apologies for Absence
3. Disclosures of interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct.
4. To receive and sign the Minutes of the meeting held on 8 March 2010 (previously circulated)
5. Matters Arising

6. St. Bartholomew's Burial Ground
 - (i) Request for robin inscription (hand carved approximately 4-5" in the top centre of the stone) on blue/black slate in the Ghyll Garden of Remembrance – Plot no GG4
 - (ii) NAMM Code of Working (report attached)
7. Burial Grounds General – To receive verbal reports if any
 - (i) Old Heathfield
 - (ii) Waldron
8. War Memorials:-
 - (i) Waldron
Waldron Community Play as from 14 July 2010
 - (ii) Cade Street
9. To approve list of urgent works since last meeting

To approve list of emergency and works additional to contract as at 30 April 2010 (copy attached)
10. Matters raised by Councillors having been previously notified - None received.
11. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda
12. Risk Management:-
 - (i) to review risk list (copy attached) and
 - (ii) to consider effects (if any) arising from items on the Agenda
13. Date, Time and Place of Next Meeting – **Monday 6 September 2010 at 7.30 pm**, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.