

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

To: Chairman and Members of the Council

92 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
Tel: 01435 865700

5 March 2008

**PLEASE COULD ALL COUNCILLORS ARRIVE AT THE COMMUNITY CENTRE  
AT 7.00 PM SO THAT PHOTOGRAPHS CAN BE TAKEN FOR THE COUNCIL'S  
WEBSITE**

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 11 MARCH 2008** at 7.30 p.m.

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Street Pastors Scheme in Heathfield
4. Apologies for Absence
5. Disclosure of interests in matters on the Agenda
6. To receive and sign Minutes of the Council Meeting held on Tuesday 8 January 2008 (attached herewith)
7. Matters Arising
8. Car Parking – presentation of petition by the Chairman (copy attached)

## 9. Chairman's Report

24 January 2008	Town Revitalisation Event
25 January 2008	Broad Oak and Heathfield Explorer Unit – Kenya Expedition 2007
11 February 2008	Meeting with Gregory Barker, MP
20 February 2008	WDC – Presentation of car parking charges petition
28 February 2008	AGM of Heathfield and Waldron Millennium Green Trust
	Visit by Chairman of ESCC

## 10. Clerk's Report

WDC Clerks' Conference - 22 January 2008  
Correspondence List as at 5 March 2008 (attached herewith)  
Sussex Association of Local Councils – Clerks' Networking Day – 7 March 2008  
Annual Parish Assembly to be held on Tuesday 8 April 2008 at 7.30 pm in the Main Hall

11. Sussex Air Ambulance Fund – (copy letter attached)
12. Heathfield Carnival – to agree participation by the Parish Council by the way of a float
13. Vision for Heathfield – meeting to consider input into Local Development Framework – 28 March
14. To approve appointment of Graham Parish as internal auditor for 2008/2009 financial year.
15. Waldron Recreation Ground Charity – to approve annual return for the 2007/2008 financial year (attached)
16. Councillors' questions (to raise matters of interest only)
17. To receive and approve Reports of Committees as follows:-
  - a. Finance and General Purposes – Minutes of the meeting held on 11 December 2007 (unadopted) (previously circulated)  
  
Policy and Consultation – Minutes of meeting held on 18 January 2008 (unadopted) (attached herewith)
  - b. Highways, Planning and Street Lighting - Minutes of meetings held 2, 14 and 28 January 2008, 11 (previously circulated) and 25 February 2008 (unadopted) (previously circulated)
  - c. Burial Grounds – Meeting held on 3 March 2008 – minutes to follow
  - d. Recreation Grounds and Properties – Minutes of meeting held on 26 February 2008 (unadopted) (previously circulated)  
Waldron Recreation Ground Management Sub-Committee – Minutes of meeting held on 31 January 2008 (unadopted) (previously circulated)

**Note to Members: The Council is asked to adopt these Minutes by formal Resolution**

18. To approve use of Council's Official Seal on Deeds of Grant of Exclusive Right of Burial nos. 380-400 inclusive
19. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
20. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.
- 21 To consider Motions  
(None received)

**Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council**

22. Date Time and Place of Next Meeting – **Annual General Meeting - Tuesday 13 May 2008** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield. **Please note the Annual Parish Assembly will take place on Tuesday 8<sup>th</sup> April 2008 in the Hall.**