

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

To: Chairman and Members of the Council

92 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
Tel: 01435 865700

7 September 2010

Dear Sir/Madam

Your attendance is requested at the Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 14 SEPTEMBER 2010** at 7.30 p.m.

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Disclosure of interests in matters on the Agenda
5. To receive and sign Minutes of the Meeting held on Tuesday 13 July 2010 (unadopted) (attached herewith)
6. Matters Arising
7. Chairman's Report
  - 16 July Waldron Play
  - 23 July East Sussex County Council Transport
  - 20 August Punnetts Town New Hall Coffee Morning
  - 29 August Le Marché

8. Clerk's Report

- Correspondence List as at 7 September 2010 (attached herewith)
- Training and CPD list below
  - Mr Baker – SALC – Councillors Wealden NALC
  - Mr Baker/Mr Smith – Larger Council's Conference
  - Assistant Clerk – New Clerks' Course
  - Administrative Officer (Finance) Basic Signing Course

Clerk:

Clerks Day – WDC Parish Conference  
SLCC Regional Conference  
Employment Law Seminar

9. Councillors' questions (to raise matters of interest only)

10. To receive and approve Reports of Committees as follows:-

- a. Finance and General Purposes – Next meeting to be held on 28 September 2010
- b. Highways, Planning and Street Lighting - Minutes of Meetings held 18 July, 9 and 23 August 2010 (unadopted ) (previously circulated)). Minutes of meeting held on 13 September to follow. Minutes of Rural Transport Meeting held on 9 August 2010 (unadopted) (previously circulated) – Mr Kerby to report.
- c. Burial Grounds – Mr Newnham to report on meeting held on 6 September 2010
- d. Recreation Grounds and Properties – Minutes of meeting held on 20 July 2010 (unadopted) (previously circulated)). Minutes of Waldron Recreation Ground Management Sub Committee held on 14 July 2010 (unadopted) (to follow)

**Note to Members: The Council is asked to adopt these Minutes by formal Resolution**

11. List of payments made by the Parish Council for the period 1 June to 30 June 2010 (to follow)
12. Quality Status
13. CCTV - verbal report  
To fund the project £20,000 from Community Projects  
£10,000 contribution from WDC and balance to be taken from General Reserves
14. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
15. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting

16. To consider Motions  
(None received)

**Note to Members: Motions must be made in writing to the Clerk at least 10 days  
before the next meeting of the Council**

17. Date Time and Place of Next Meeting – **Tuesday 9 November 2010** at 7.30 pm in the  
Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.