

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

TO: Chairman and Members of the  
Finance & General Purposes Committee

92 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
Tel 01435 865700

11 March 2008

Dear Sir/Madam

Your attendance is requested at a meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **MONDAY 17 MARCH 2008 at 7.30 p.m.**

Yours faithfully

Mrs D M Francis  
**Clerk to the Council**

## **A G E N D A**

1. Apologies for absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct.
3. To receive and sign Minutes of the Meeting held on 11 December 2007 (previously circulated)
4. Matters Arising
5. To consider financial reports:-
  - a. Budgetary Control Report as at 29 February 2008
  - b. Balance Sheet as at 29 February 2008
6. Internal Audit –  
to receive quarterly report as at 12 February 2008 (attached herewith)
7. To consider requests for grant applications – copies attached

Mary Burfield Court	-	£100 (copy attached)
Homecall	-	£2,500 (copy attached)
Sheepsetting Pre-School	-	£4,000 (copy attached)
8. Update from Heathfield Partnership – March 2008 (copy attached)
9. To discuss the adoption of the New Heathfield Town Sign (copy letter attached)

10. Eye tests for employees (report attached)
11. Market Town Maps (report to follow)
12. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda.
13. Risk Management:-
  - (a) to review risk list (copy attached) and
  - (b) to consider effects (if any) arising from items on the Agenda
- jm
14. Matters raised by Members previously notified  
None received
15. Date, Time and Place of Next Meeting **Tuesday 17 June 2008** at 7.30 p.m., in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.