

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

**TO:** Chairman and Members of the  
Recreation Grounds and Properties Committee

92 High Street  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
(01435 865700)

11 January 2011

Dear Sir/Madam

Your attendance is requested at a meeting of the RECREATION GROUNDS AND PROPERTIES COMMITTEE to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **MONDAY 17 JANUARY 2011 at 7.30 PM**

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

**An opportunity is given to Members of the public to address the Committee prior to commencement of the Meeting (maximum of 15 minutes)**

1. Apologies for Absence
2. Disclosure of personal interests in any matter on the Agenda, in accordance with paragraph 9 of the Code of Conduct
3. To receive and sign the Minutes of the meeting held on 2 November 2010 and the Extra-ordinary meeting held on 22 November 2010 (unadopted) (previously circulated)
4. Matters Arising
5. To approve Budget Monitoring Report as at 31 December 2010 (copy attached)
6. To approve list of emergency and works additional to contract as at 31 December 2010 (copy attached)
7. Reports on Recreation Grounds and Properties
  - a) Lucas Hall, Waldron – no matters to report
  - b) Punnetts Town Recreation Ground and Village Hall
    - Lease on Doctors' surgery
    - Letter received regarding outside area at Punnetts Town Village Hall on 10 September 2011 (copy letter attached)
  - c) Tower Recreation Ground – to consider obtaining quotes for drainage and access improvements

- d) Cade Street Memorial Ground
- e) Broad Oak Recreation Ground
- f) Hardy Roberts Playing Fields

New play equipment – verbal update  
To ratify emergency work at a cost of approximately £600.00

- g) Leeves Common Play Area

Community Spaces Lottery Funding

- h) Sheepsetting Lane Recreation Ground

- i) Heathfield Community Centre

Report on the meeting with the NHS on 11 January 2010

Letter received regarding using outdoor facilities for Hog Roast on  
11 June 2011 (copy letter attached)

- j) Waldron Recreation Ground

Next meeting 24 February 2011  
To ratify permission for Cricket Club to erect noticeboard

- k) Jubilee Park

- l) Skatepark

- 8. Licence to Occupy – verbal report
- 9. High Street Planting  
Quotation received from Europlants for 2011 attached
- 10. Darch's Wood – verbal report  
Tree Survey
- 11. Land at Punnetts Town – first registration work ongoing
- 12. Land at Theobalds Green – verbal update
- 13. Green Lane Public Open Spaces
- 14. Allotments – verbal report
- 15. Seats, Noticeboards, Litter Bins and Bus Shelters  
- to consider request for additional seats following clean-up day
- 16. Mill Road Public Convenience
- 17. Matters raised by Councillors (previously notified)

18. Crime & Disorder Act 1988 Section 17 – to consider effects (if any) arising from items on the Agenda
19. Risk Management  
to consider effects (if any) of decisions taken at the meeting
20. Date, Time, Place of Next Meeting – **Tuesday 15 March 2011** at 7.30 pm, in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.