

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

To: Chairman and Members of the Council

92 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8JD  
Tel: 01435 865700

6 May 2008

Dear Sir/Madam

Your attendance is requested at the Annual General Meeting of the HEATHFIELD & WALDRON PARISH COUNCIL to be held in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield on **TUESDAY 13 MAY 2008** at 7.30 p.m.

Yours faithfully

Diana Francis  
**Clerk to the Council**

## **A G E N D A**

1. Public Question Time (**not more than 15 minutes**)
2. Reports on matters of interest from County and District Councillors – if any (not more than 15 minutes)
3. Apologies for Absence
4. Election of Chairman and Vice-Chairman (Nominations to be taken at the meeting)
5. Disclosure of interests in matters on the Agenda
6. To receive the Chairman and Vice-Chairman's Declaration of Acceptance of Office
7. To appoint Committees (list attached)
8. To confirm delegated powers to Committees and adopt Standing Orders



- b. Highways, Planning and Street Lighting - Minutes of meetings held 25 March ,7 April, 21 April (unadopted) (previously circulated) and 6 May 2008 (unadopted) (to follow).
- c. Burial Grounds – Next meeting to be held on 9 June 2008
- d. Recreation Grounds and Properties – Minutes of meeting held on 12 May 2008 (unadopted) (to follow).

**Note to Members: The Council is asked to adopt these Minutes by formal Resolution**

- 16. WDC – Local Government (Miscellaneous Provisions) Act 1982 – Street Trading – report attached
- 17. Crime & Disorder Act 1998 Section 17 - to consider effects (if any) arising from items on the Agenda
- 18. Risk Management - to consider effects (if any) arising from decisions taken at the Meeting.
- 19. To consider Motions  
(None received)

**Note to Members: Motions must be made in writing to the Clerk at least 10 days before the next meeting of the Council**

- 20. Date Time and Place of Next Meeting – **Tuesday 8 July 2008** at 7.30 pm in the Ian Price Room, Heathfield Community Centre, Sheepsetting Lane, Heathfield.