

**HEATHFIELD AND WALDRON PARISH COUNCIL**  
**COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE**  
**11 JULY 2016 AT 7.51 PM**  
**PARISH COUNCIL MEETING ROOM**

**PRESENT**, Mrs Clark, Mr Coffey, Mrs Holmwood, Ms Kift, Mr Ridley (Chairman) and Mr South.

The Clerk was in attendance.

25/16 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr Hough, Mr Robinson, Ms Robinson and Mr Woolley.

26/16 **DISCLOSURES OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**

There were none.

27/16 **MINUTES**

**RESOLVED:** the Minutes of the meeting held on 17 May 2016, having been previously circulated, be confirmed and signed by the Chairman as a correct record.

28/16 **MATTERS ARISING**

It was agreed that the proposal for the Cross-in-Hand public house to become an Asset of Community Value should be considered again at the next meeting and Ms Kift would take a lead in the process.

29/16 **COMMUNITY HUB**

A verbal update on the meeting of the Community Hub Project Group was given to Members. There had been some concern by some members of the new Volunteer Centre that they were not regarded as part of the Hub and it had been explained that they were an integral part of it.

Part of the concern had arisen from the delay in carrying out any works to the ground floor to accommodate an informal area/additional desk for volunteers. The Committee acknowledged the difficulties of agreeing a design which would meet the needs and desires of all users and following discussion, it was agreed that the vestibule area should be removed, creating a larger more open space which would allow for additional seating and relocation of the public computer. This would be recommended to full Council and Appleby Petfield would be engaged to draw up a design in the first instance.

## Representation on Steering Group

The Committee agreed that the Community Hub Project Group should be re-titled the Community Hub Steering Group and representation should comprise:

HWPC – 3, currently Mr Coffey, Mr Ridley and the Clerk

WDC – 1, currently Mrs Cameron-Waller

ESCC – 1, currently Mrs Drever

AiRS – 1, currently Mrs Gittins

Volunteer Centre – 2, currently Mrs Kenward and Mr Rivers

CAB – 1 (to be confirmed and advised)

In addition, it was agreed that advisors should be co-opted onto the Steering Group as appropriate, for example Chamber of Trade or Heathfield Partnership.

### 30/16 **BUDGETARY CONTROL REPORT**

The budgetary control report was duly noted and approved.

### 31/16 **COMMUNITY ENGAGEMENT AND VISIONING EXERCISE**

A report had been circulated to members regarding a proposed visioning exercise. It was suggested that this take place to prepare a medium-term plan for the Council rather than issuing a further community survey, which could have limited success or purpose at this time. The visioning would have an element of community engagement and could be part-funded from the Wealden Strategic Partnership stronger communities grant.

It was **RESOLVED** to recommend to full Council that a visioning exercise be undertaken, to be led by Mr Carden at an approximate cost of £700 plus travel costs. There was £520 available under the WSP funding, leaving a sum of £180 plus costs to be met from the CBD budget.

### 32/16 **MATTERS RAISED BY MEMBERS PREVIOUSLY NOTIFIED**

There were none.

### 33/16 **CRIME AND DISORDER ACT 1998 SECTION 27 – TO CONSIDER EFFECTS (IF ANY) ARISING FROM ITEMS ON THE AGENDA**

There were none.

### 34/16 **RISK MANAGEMENT**

There were considered to be no effects arising from matters discussed at the meeting.

35/16 **DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting was due to be held on Tuesday 11 October 2016 at 7.30 pm in the Parish Council Meeting Room.

**The Meeting closed at 7.50 p.m.**

Signed:  
Chairman

Dated: