

# **HEATHFIELD AND WALDRON PARISH COUNCIL**

TO: Chairman and Members of the  
Community and Business Development  
Committee

73 HIGH STREET  
HEATHFIELD  
EAST SUSSEX  
TN21 8HU  
Tel 01435 865700

2 October 2017

Dear Sir/Madam

Your attendance is requested at a meeting of the COMMUNITY AND BUSINESS DEVELOPMENT COMMITTEE to be held in the **Parish Council Meeting Room, 73 High Street, Heathfield** on **TUESDAY 10 OCTOBER 2017 at 7.30 pm**

Yours faithfully

Mrs D M Francis  
**Clerk to the Council**

## **A G E N D A**

1. Apologies for absence
3. Disclosures of Interest in accordance with the Code of Conduct
4. To receive and sign Minutes of the CBD Committee held on 10 July 2017 (previously circulated)
5. Matters Arising
6. Visioning - progress on priorities – report attached
7. Heathfield Youth Centre – report attached
  - (i) To discuss a meeting with the young people
8. To consider budgetary control report as at 31 August 2017 (attached herewith)
9. To consider budget for 2018/2019 financial year (attached herewith)
10. Matters raised by Members previously notified

None received

11. Crime & Disorder Act 1998 Section 17 – to consider effects (if any) arising from items on the Agenda.
12. Risk Management - to consider effects (if any) arising from items on the Agenda
  - (i) to consider effects of matters raised at the meeting
  - (ii) to consider risk list (copy attached)
13. Date, Time and Place of Next Meeting – Next meeting to be held on Tuesday 30 January 2018 at 7.30 pm in the Parish Council Meeting Room, 73 High Street, Heathfield